



## Annapolis Maritime Museum & Park 2024 Summer Camp Information

**Summer Camp Location: Ellen O. Moyer Park at Back Creek – 7300 Edgewood Rd. Annapolis, MD 21403**

**\*Camp takes place at the Park, not the Museum location\***

### WHAT TO EXPECT

The Annapolis Maritime Museum & Park (AMM) Summer Camps immerse campers in the ecology of the Chesapeake Bay and the maritime history of Annapolis. Campers engage in hands-on nature activities, games, and crafts along with both structured and child-led outdoor investigations. All camps will get wet and muddy as they explore Back Creek.

Ellen O. Moyer Park located on Back Creek is a wooded environment. Poison ivy and ticks come with the territory. We manage these natural hazards using the strategies below. At the start of each camp week, we will walk the campers through these management strategies. Please let us know if you have any questions or concerns.

- We follow the Maryland Department of Health and Mental Hygiene and CDC tick prevention procedures, including maintaining wide trails, walking in the center of trails, and checking for ticks. Please make sure your child performs a comprehensive tick check at home as we only undertake a peripheral, exterior check during camp.
- We will walk in the center of trails to avoid poison ivy and teach campers to identify poison ivy correctly.

### WHAT TO BRING – Required for each camper:

- Medication Administration Authorization Form:** Required if your camper will be taking medication at camp (see forms section for more information).
- Lunch and Snack:** Campers need to bring a non-perishable lunch each day. There will be dedicated time each morning for a snack before lunch. This can be a separately packed snack or one item from the camper's lunch. We will provide an afternoon snack during camp and a snack during aftercare. Snacks will vary and may include fresh fruit, pretzels, crackers, s'mores, or popsicles. If you would like to provide your camper with a different snack option, please pack it with their lunch. We compost and recycle onsite and encourage waste-free lunches when possible.
- Water:** Campers must bring a labeled, reusable water bottle to camp. We will provide multiple water breaks throughout the day.
- Change of clothes:** Camp activities will get us wet/muddy. Please provide your camper with a change of clothes each day, including shoes and socks. A towel is also recommended for use after wet/muddy activities.
- Water shoes/Second pair of shoes:** Campers are required to wear shoes at all times, and we recommend campers bring a second pair of shoes (water shoes or shoes that can get wet) to wear during wet/muddy activities. We find campers are more comfortable being able to change into a second, dry pair of shoes rather than wearing wet water shoes throughout the day. All shoes should have a sturdy sole and strap to keep the shoe on. **Flip flops and crocs are not permitted at camp.**
- Other items:** Be sure to bring hats, sunscreen, bug spray, etc.

### Leave at home:

- Please leave valuables, toys, phones, and other electronics at home. **AMM is not responsible for lost or broken items.**

## WHAT TO WEAR

- Campers should wear comfortable clothing that can get wet and muddy. Shoes should have sturdy soles and a heel strap (**no flip flops or crocs**). Campers should also have appropriate clothing for the weather in the event of heat, rain, or storms.
- *Apply sunscreen and bug spray before arrival.* Also, pack sunscreen and bug spray in the camper's belongings to reapply after lunch. Campers will be reminded to reapply, and counselors can assist in the application if needed. Camp staff will also keep a stock of extra sunscreen and bug spray for campers who forget their own.

## PICK-UP/DROP-OFF

- **Drop Off:** Drop-off for camp begins at **8:50 AM** (unless your camper is enrolled in before care which begins at 8:00), camp starts at **9:00 AM**. Please be on time, as late arrivals may miss out on camp activities. If you expect to be late, please call our office at 410-295-0104 x 31. Camp is located at the **7300 Edgewood Rd. Annapolis, MD**. Turn left at the second entrance to the Park (you will see our Education Center sign and lighthouse mailbox) and pull into the bus loop.
- **Sign In/Out:** Each camper will need to be signed in and out each day. If your child will be absent, please email [community@amaritime.org](mailto:community@amaritime.org) and [program@amaritime.org](mailto:program@amaritime.org) or call 410-295-0104 x31 or x27. This information helps us plan and ensure that our camp community remains healthy. If you need to drop off late or pick up early, please let us know by phone and/or email.
- **Pick up:** Camp ends at 4:00 PM, and **dismissal begins at 3:30 PM**. Please ensure that the person picking up your child brings an ID with them each day as we will check their identification against the registration information. For pick up, drive down the bus loop and show the summer camp staff your identification. Then stay in your car and we will escort your child to your vehicle. If you need an extra minute or two to get everything loaded, please pull off to the side to allow the cars behind you to pass safely.
- **Inclement Weather:** In the event of inclement weather, pick up may be held indoors. Please park and walk to the building to pick up and sign out your child.
- **Late Fee:** We have a 10-minute grace period and will charge a late fee of \$1.00 per minute per child starting after the grace period.
- **Authorized Adults for Pick-Up:** List all adults who are authorized to pick up your child during registration. If an adult is not on the list, we will need to call the parents/guardians for approval to send the child with that adult. Please email [community@amaritime.org](mailto:community@amaritime.org) and [program@amaritime.org](mailto:program@amaritime.org) or call 410-295-0104 x31 or x27 at any time to add an adult to your list.

## BEFORE/AFTERCARE

- Before care runs from 8:00 - 9:00 AM and is \$50.00 per week.
- After care runs from 4:00 - 5:00 PM and is \$50.00 per week.
- We offer a drop-in rate of \$10.00 for before care and \$10.00 for after care. Email the Camp Director at [community@amaritime.org](mailto:community@amaritime.org) at least 24 hours before you plan to use the drop-in service to ensure availability.

## FORMS

- **Medication Administration Authorization Form:** This form only needs to be completed if your child needs medication (prescription and/or over the counter) at camp; this includes epi-pens and rescue inhalers. Your child's doctor must sign this form. If you require this form, please email the Camp Director at [community@amaritime.org](mailto:community@amaritime.org) so that we can discuss your child's needs.
- **Immunization Form:** If your child resides outside of the United States, a United States territory, or the District of Columbia, please provide a DHMH-896 form (record of vaccination or immunity).

## CANCELLATION POLICY

- **AMM reserves the right to remove any registrations for children in the incorrect age group. All ages listed refer to the grade your child will be entering in fall 2024.**

- Cancellations received more than 4 weeks before the start date of your camp, receive a full refund minus \$20.00 non-refundable registration fee.
- Cancellations received within 4 weeks of the start date of your camp, receive a 50% refund minus the \$20 non-refundable registration fee.
- Cancellations received within 1 week of the start date of your camp will not be eligible for a refund.
- There are no refunds for missed days of camp.
- **All cancellation requests must be made in writing and emailed to AMM's Education Program Coordinator at [program@amaritime.org](mailto:program@amaritime.org).**

#### **CONTACT INFORMATION**

- Email is preferred for non-immediate matters.
  - Immediate matters may include late arrival, early pickup, emergency after-care request, family emergency, etc.
  - We may not be able to answer immediately, but we will check for messages often.
  - For answers to frequently asked questions and other contact information, please visit our website <https://amaritime.org/education/camps/summer-camps/> and scroll all the way down.
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- Camp Director, Susan Sanger: 410-295-0104 x 31 or [community@amaritime.org](mailto:community@amaritime.org)
  - Education Program Coordinator, Gail Hutchinson: 410-295-0104 x 27 or [program@amaritime.org](mailto:program@amaritime.org)
  - Education Director, Megan Fink: 410-295-0104 x 28 or [education@amaritime.org](mailto:education@amaritime.org)